



Change Order Form

SELECT SOUND SERVICE
Your Total Communication Company

Date: 6-22.16	Project Name: 8th Floor R5 Staff Terminals
Project Location: 1234 N 123 Street, Milwaukee WI 53333	

CHANGE ORDER REQUEST

Type of Activity	Configuration Change	
Proposed Date & Time of Change <i>Tuesday – Thursday suggested</i>	7/19/2016	Time: 08:00 am
System or Infrastructure Change Requested. <i>Be specific</i>	<i>Please specify the system hardware or software program.</i>	
	Hardware: Patient Station, Staff Terminal, other? Staff Terminals	
	Software: PC Console, Staff Assignment, NA	
	Integrations: Wireless Phones, Real Time Location System, ADT interface NA	
	System: Upgrade, Service Pack NA	
Description of change	Change all Code Blue buttons from RED to BLUE. Change tone from "Fast Ding" to "Warble".	
Reason for change	Standardizing Code Blue Calls in hospital network	
Areas/Units/Rooms impacted	8 East / Med Surg / 800 - 820	
Staff impacted	Clinical Staff on 8 East	
Urgency	<input type="checkbox"/> Low	<input type="checkbox"/> Medium <input checked="" type="checkbox"/> High
Any additional information	Staff will be advised of the change via in-house communications.	
Change Initiator Signature	Fred Fredricson	Date: 6-22-16
Change Manager Signature	Ed Edwards	Date: 6-22-16

Submitted to: Select Sound Service Dept	Date: 6/22/2016
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